



University of Technology, Jamaica

Career and Placement Unit

Job Request Form

DATE:		
NAME OF CONTACT PERSON:		
TITLE OF CONTACT PERSON:		
COMPANY NAME/ORGANIZATION:		
ADDRESS:		
E-MAIL ADDRESS:		
JOB POSITION (<i>Clerk, Accountant, Technician</i>):		
NO. OF VACANCIES:		
TEL:		
JOB OFFER: Full-time/Permanent/Part-time/Temporary/Summer/Graduate Internship		
If not permanent, please state the period of time (e.g. 3 weeks/1 years):		
SALARY AMOUNT (\$): This section is only mandatory for Part-time/Summer/Graduate Internship Vacancies		
DESCRIPTION OF DUTIES:		
TYPE OF QUALIFICATION(S) REQUIRED (<i>BBA. Accounting, BSc. Computer Science, BSc. Construction Management, B.Eng. Mechanical Engineering, etc.</i>):		

For more information:

Email: placement@utech.edu.jm | Tel: (876) 927-1680 ext: 2030/2267/3229 | Direct: (876) 970-5030 | Website: <http://www.utechjamaica.edu.jm/campus-experience/career-placement> | Subscribe to our YouTube Channel: UTech, Ja. Career and Placement Unit | Instagram: [utechja_careerandplacement](https://www.instagram.com/utechja_careerandplacement)