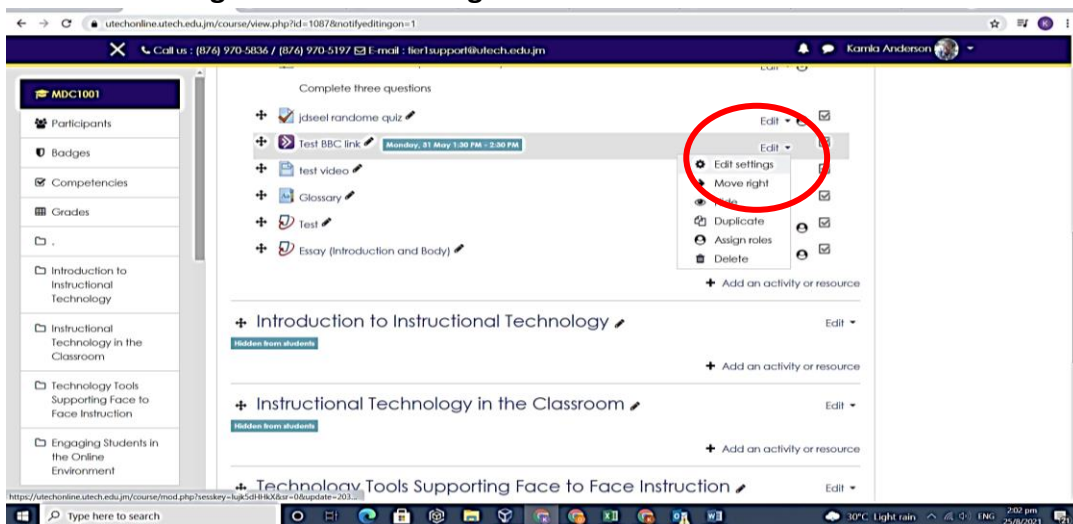
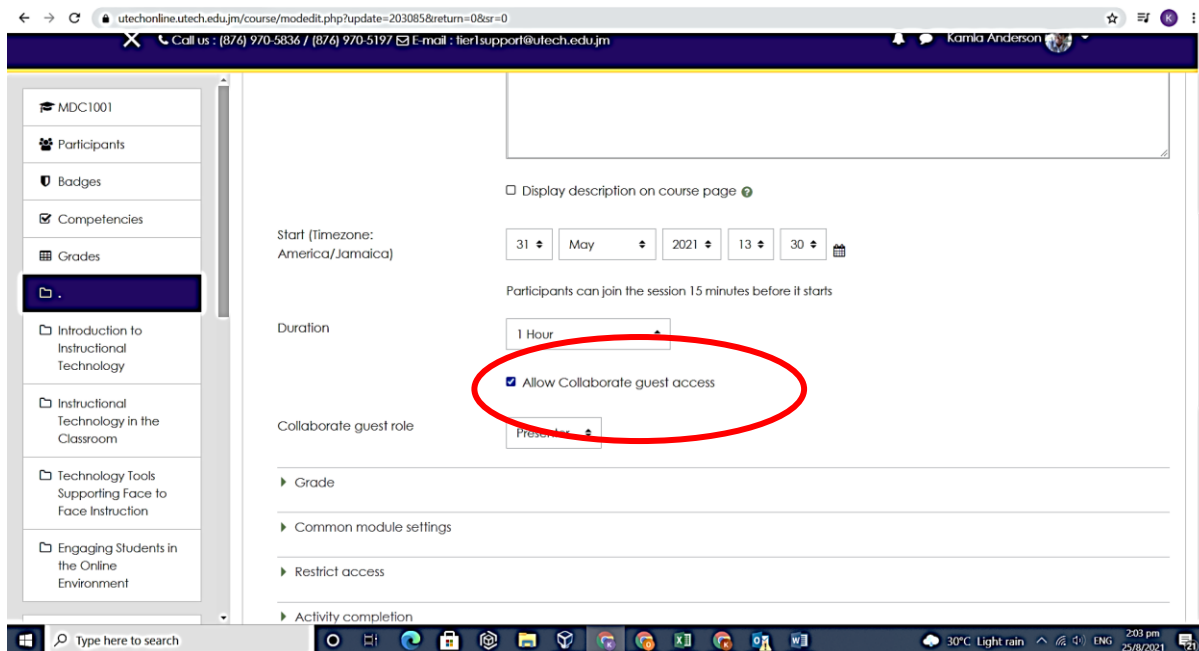


Creating a guest link using Blackboard Collaborate in UTechOnline

1. Turn Editing on
2. Click edit settings beside an existing Blackboard Collaborate link



3. Under duration enable to guest access



4. Enable guest role to presenter

5. Click Save and display
6. Then click on guest links
7. Select main session link and then copy and paste the link and send to students and self via email

